



Sponsored by the

**San Bernardino County Sheriff's Rodeo**

**Saturday, September 28, 2024**

**Vendor Application**

#### **APPLICATION TO EXHIBIT**

In accordance with the agreement and conditions governing rental of exhibition space, the undersigned makes application for exhibition space at the California Inland Empire, Boy Scouts of America, Adventure Weekend.

**Location of event:** Glen Helen Regional Park, 2555 Glen Helen Parkway, San Bernardino, CA. 92407

**Organizational Hold-Harmless Agreement:** Applicant, shall indemnify, hold free and harmless, assume liability for, and defend the Boy Scouts of America, California Inland Empire Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors from any and all costs and expenses, including but not limited to, attorneys' fees, reasonable investigative and discovery costs, court costs, and all other sums that the Boy Scouts of America, California Inland Empire Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors incur as a result of any demand for claim or assertion of liability under any municipal, state or federal law or cause of action, including any action under the Americans with Disabilities Act, arising or alleged to have arisen out of any act or omission of, or any use of real personal property belonging to, the Boy Scouts of America, California Inland Empire Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors.

**Commercial Booth Exhibit Area:** Business that appeal to Scouts and their families would benefit from a booth. Commercial exhibitors are encouraged to do drawings to generate a list of potential customers or clients. Order forms and promotion materials are encouraged. Please note that **no selling** is allowed at Adventure Weekend (with the exception of food vendors and the Boy Scouts of America, Official Scout Store). Catalogs, information and interesting displays will make the commercial exhibits area an enjoyable and memorable part of Adventure Weekend.

**Rates:** Booth space within the exhibition area is limited and will be contracted on a “first-paid, first-reserved” basis. A \$100.00 non-refundable deposit is required to secure each booth. Each **10 x 10 foot** exhibition space will be rented at a rate of \$250.00 for Saturday, September 28, 2024. Any additional space required by the vendor may result in additional fees and discount pricing may be available for multiple booth purchases. The fee for the additional space requirements and the amount of space required shall be documented on this form. The entire rental fees must be paid on or before August 31st, 2024.

If payment, in the form of a check is returned by your financial institution for “Insufficient Funds”, you will be liable for the amount of the check and any bank fees.

**General Policies and Procedures:** The Adventure Weekend Committee has the sole discretion to approve items exhibitors wish to display or sell (food vendors only). Information regarding and listing all exhibits, posters, banners, decorations, demonstrations and merchandise materials must be submitted with application for approval. Items not specifically listed and approved are subject to later disapproval at the Committee’s discretion.

Exclusivity is not guaranteed. Major sponsors of Adventure Weekend may be granted product exclusivity based on the level of their sponsorship.

The Adventure Weekend Committee members may inspect vendors at any time. The Adventure Weekend Committee reserves the right to shut down any booth for non-compliance with any applicable law(s); operating outside of the requested and approved functions(s), or operating in a disrespectful, immoral or unethical manner toward any patron, official, competitor, vendor, county/city employee or any other attendee of the event.

**NO** Alcoholic Beverages, **NO** Smoking (to include vaping devices) or use of Illegal Drugs of any kind are permitted to be used or consumed on or near the premises of Adventure Weekend grounds.

Exhibitors must stay within the inner boundaries of their booths to display their goods and/or services. (No chairs /tables to be set up outside the booth area). No banner, poster, or sign shall exceed the width of the display booth. Exhibits utilizing sound or light displays shall not interfere with, or distract from, any other vendor’s display. Food and/or beverage products shall not be displayed or sold without the Committee’s prior approval.

Booths must be cleared of all trash and debris at the conclusion of the event. Please leave your booth area the way you received it.

**Vendor passes:** A MAXIMUM of 4 people will be given vendor passes, per vendor. Additional passes must be requested prior to the event. Each vendor will be issued a parking permit free of charge per booth. Any additional vehicles may be charged a nominal parking fee.

**Food Vendor:** food vendor booths must conform to the codes of the County of San Bernardino, and the State of California. Vendors shall obtain and display a valid vendor permit from the County of San Bernardino. Vendors must also have a valid California seller’s permit. All exhibits, materials, and equipment must conform to applicable fire codes. All food booths must have a fire extinguisher.

All food booths must have hand-washing facilities for their employees.

**Exhibition:** Any exhibitor showing or vending goods or services displaying any official emblem of the Boy Scouts of America, or any other logo or emblem that refers to the Boy Scouts of America or its program, must have prior approval in writing from the Adventure Weekend Committee.

Exhibitors are solely responsible for complying with all copyrights and/or patents by third parties as to all products, exhibits and materials displayed.

**Exhibit Security:** The California Inland Empire Council, Boy Scouts of America shall NOT be responsible for the loss or damage to exhibits or exhibit material from any cause whatever. Exhibitors shall secure their own exhibits.

**Exhibit Deliveries:** Exhibitors are responsible for the delivery and setup of their materials in their booths. The California Inland Empire Council, Boy Scouts of America will not accept delivery of any goods on behalf of any exhibitor. Exhibitors will be liable for their own freight and storage charges. Booths shall be fully dismantled at the conclusion of the event and any material or equipment furnished by the exhibitor shall be promptly removed.

**Exhibit Move-in Time:** Booths will be available for move-in by vendors on Saturday, September 28, 2024, between 7:00 AM and 8:30 AM. The Adventure Weekend Committee shall have sole discretion to determine the location of any booth or space hereunder.

**Hours of Exhibition:** Exhibition hours will be Saturday, from 9:00 AM to 4:00 PM.

**Clean-up and Booth Removal:** Clean-up and removal of your booth can begin Saturday at 4:00 PM.

**Electrical:** Power is **not** available. If electricity is required, the use of a “quiet” generator at the expense of the vendor will be permitted.

**Refund Policy:** Full refunds will be made only if Adventure Weekend is canceled. Refunds will not be granted after August 31, 2024. Refund requests must be made prior to August 31, 2024. Any refunds issued, other than for a canceled event, will be less the \$100.00 non-refundable deposit.

Applications, deposits and full payment should be mailed to: California Inland Empire Council, Boy Scouts of America, 2351 W Lugonia Ave. Ste F, Redlands, CA 92374.

\*I hereby give free use of my name and picture in any broadcast, telecast or print media account of this event.

I have read the above terms and agree to them;

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Name of Representative (Please print): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Booth Space Needed: \_\_\_\_\_

Type of Booth (circle one): **FOOD** or **COMMERCIAL EXHIBIT**

Description of material to be sold (food vendors only) or displayed (Please attach separate page if additional space is needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved/Denied: \_\_\_\_\_

Additional Information: \_\_\_\_\_

VIOLATING THE TERMS OF THIS AGREEMENT MAY CAUSE THE EXHIBITOR TO BE REMOVED FROM THE EXHIBIT AREA AND THEIR CONTRACT TO BE TERMINATED WITHOUT REFUND